

FKBA Minutes: EGM

Date/Time: Thursday 6th September 2018 6pm

Attending: Kelly Brace, Jo Page, Lucy Burkinshaw, Del Draper, Alice Turrell

Apologies: Tina Askew, Jess Board, Wendy Millsop

Item Topic and Notes

- 1. Welcome by Chair**
KB welcomed everyone to the meeting.
- 2. Apologies**
As above.
- 3. Introductions**
We were happy to see a new face at our meeting this evening! Emily came along to find out a bit about what we do and so the committee introduced themselves and explained their roles and their connections to school etc.
- 4. New Systems**
KB gave handouts explaining the new system and structure for the FA moving forward this year. It was decided that this was needed to make clear to new members and volunteers what would be expected of them. It was also felt that having such a system in place would make members (both new and existing) aware that a certain amount of responsibility and commitment will be required if they would like to partake in the rewards associated with being a member of the FA, for example The Summer Celebrations. The handouts are available from KB and will be added to our page on the school website They will also will be displayed on The Shed.

5. Committee
Our AGM is usually held in February (as this was when the current committee took over from its predecessors), but it was felt that this didn't fit well with the academic year. For this reason, this meeting was held as an EGM with a view to moving the AGM to September at the start of every academic year. Therefore the current core committee members will keep their positions for the current academic year 2018/19 and the next AGM will be September 2019.

Core Committee Members

Chair	Kelly Brace
Vice Chair	Del Draper
Treasurer / 1st Aid	Lucy Burkinshaw
Secretary	Jo Page

Ordinary Committee Members

1st Aid	Jess Board
School Link	Wendy Millsop

Volunteers

Alice Turrell	
Tina Askew	
Charlotte McInnes	

	<p>Notes</p> <p>For safeguarding and security reasons only the four core committee members will have badges which access the school building. All other members will need to sign in as a visitor when helping at events within the school building.</p>												
6.	<p>FA Event Dates</p> <table border="1" data-bbox="261 474 1485 701"> <tr> <td>Friday 12th October 2018</td> <td>Bingo Evening</td> </tr> <tr> <td>Thursday 1st November 2018</td> <td>Halloween Disco</td> </tr> <tr> <td>Wednesday 12th December 2018</td> <td>Christmas Event</td> </tr> <tr> <td>Friday 8th February 2019</td> <td>Social Event (Beetle Drive?)</td> </tr> <tr> <td>Wednesday 13th February 2019</td> <td>Valentines Disco</td> </tr> <tr> <td>Saturday 15th June 2019</td> <td>Summer Event</td> </tr> </table>	Friday 12 th October 2018	Bingo Evening	Thursday 1 st November 2018	Halloween Disco	Wednesday 12 th December 2018	Christmas Event	Friday 8 th February 2019	Social Event (Beetle Drive?)	Wednesday 13 th February 2019	Valentines Disco	Saturday 15 th June 2019	Summer Event
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7.	<p>KBA Event Dates</p> <table border="1" data-bbox="261 846 1485 920"> <tr> <td>Thursday 27th September 2018</td> <td>Y7 Intake Open Evening (refreshments)</td> </tr> <tr> <td>Wednesday 7th November 2018</td> <td>6th Form Intake Open Evening (refreshments)</td> </tr> </table>	Thursday 27 th September 2018	Y7 Intake Open Evening (refreshments)	Wednesday 7 th November 2018	6 th Form Intake Open Evening (refreshments)								
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8.	<p>FA Meeting Dates</p> <p>All meetings will commence at 6pm and will be held in the Library unless otherwise advised.</p> <table border="1" data-bbox="261 1173 1485 1547"> <tr><td>Wednesday 19th September 2018</td></tr> <tr><td>Wednesday 17th October 2018</td></tr> <tr><td>Wednesday 21st November 2018</td></tr> <tr><td>Wednesday 5th December 2018</td></tr> <tr><td>Wednesday 9th January 2019</td></tr> <tr><td>Wednesday 6th February 2019</td></tr> <tr><td>Wednesday 20th March 2019</td></tr> <tr><td>Wednesday 1st May 2019</td></tr> <tr><td>Wednesday 5th June 2019</td></tr> <tr><td>Wednesday 10th July 2019</td></tr> </table> <p>NOTE: As per our new system guidelines KB will keep a record of meetings/events attended throughout the year. If you are a member and cannot attend a meeting, please give your apologies to either KB or JP before the meeting so a note can be made. Thank you.</p>	Wednesday 19 th September 2018	Wednesday 17 th October 2018	Wednesday 21 st November 2018	Wednesday 5 th December 2018	Wednesday 9 th January 2019	Wednesday 6 th February 2019	Wednesday 20 th March 2019	Wednesday 1 st May 2019	Wednesday 5 th June 2019	Wednesday 10 th July 2019		
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9.	<p>Conclusion</p> <p>The meeting ended with a brief discussion about what we would like to do regarding the Christmas and summer events. This will be discussed further at our future meetings. KB thanked everyone for coming.</p>												
10.	<p>Date, time and place of next meeting</p> <p style="text-align: center;">Wednesday 19th September 2018, Library, 6pm</p>												

	The meeting ended at 7.15pm