

FKBA Minutes

Date/Time: Wednesday 17th October 2018 6pm

Attending: Kelly Brace, Jo Page, Lucy Burkinshaw, Del Draper, Wendy Millsop, Alice Turrell, Mandy Ralph, Jess Board, Rose Hawthorn

Apologies: Tina Askew, Emily Knowles

| Item | Topic and Notes |
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| 1. | Welcome by Chair KB welcomed everyone to the meeting. |
| 2. | Apologies As above. |
| 3. | Recap <ul style="list-style-type: none">• Open Evening – KB thanked everyone for all their help and passed on thanks from Dino and SLT. Once again, an amazing event.• Goodies! – The FA received a box of yummy ‘posh’ brownies from Wendy, Phil and Dino to say thanks for our efforts. They were very much appreciated and went down a treat – thank you!• Recycling Bins – Tim replied to our question about having recycling bins in the playground. He advised that the academy does currently recycle but that it is done off site.• 1st Aid – The FA will need to fund any future training themselves as the Academy will not fund this. We have been advised that all members of site are 1st Aid trained and so we will look to source them for 1st Aid support at all our future events (Disco’s, Bingo, Fairs etc) |
| 4. | Bingo This was another good event. LB reported we had around 70 people attend. The breakdown in profits is as follows: <ul style="list-style-type: none">• £210 – Bingo• £64 – Refreshments• £5.60 – Bingo Dabbers• £47.50 – Raffle• £8.50 – Guess the Sweets• £12.00 – Hot Drinks <p>Our total profit was £260.</p> <p>It was decided that the raffle was a good money maker as most items were donated and that we should hold a raffle next time too. There was some feedback from Tim regarding site issues. There were some children running around in corridors and up the stairs. Next time for health and safety and security reasons we need to be more mindful of this – reiterate to parents that the children are their responsibility to keep with them in the café area. We will also use barriers to corden off stairs.</p> |

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| 5. | <p>Halloween Disco – Thursday 1st November</p> <p>Flyers have now gone out in book bags. Tickets are now available from reception – LB to distribute tickets to classes. We will sell tickets from the Shed on the Tuesday and Wednesday after half term. KB to check with Mr Moody to see if the prizes for best Halloween costume will be House related i.e. do they get house points - one winner for each House per Disco? We will need to source prizes and make certificates.</p> <p>KB fed back that Will Eddy’s quote for the Disco was very expensive at £170 and should we look at other alternatives? WM advised she was still negotiating with him!!</p> <p>We will have a props photo booth this time where the props may be worn to take the photo and then immediately returned to the box. Hopefully this will stop items being broken and lost with students taking them away from the prop station. AT to man the photobooth.</p> <p>We would also like to use the limbo this time. KB to request from site.</p> <p>As we have some children who come to the disco without money LB suggested next time we take a photo of the tuck shop (when all set up) and put it on a poster to advertise to parents the items we sell.</p> <p>LB to source drinks. JP to check and source sweets if needed. Blow ups? We need to order now if we can source them.</p> <p>Ange has requested a staff presence for this event. Thank you!</p> <p>EYFS/Y1 3.15 – 3.45pm (£1 to include cup of squash and Haribo) in the Primary Hall Y2/3 4.00 – 5.00pm (£2 to include bottled soft drink/water) in the Theatre Y4/5/6 5.15 – 6.15pm (£2 to include bottled soft drink/water) in the Theatre</p> |
| 6. | <p>Christmas</p> <p>Another discussion took place to firm up the idea for our Christmas event. It was decided that we would go ahead and plan a fair this year.</p> <p>We would like all Primary year groups to create and man a stall. This can either be to make something to sell or a game. Other stalls will include Teddy Tombola, Chocolate Tombola (mufti day for choc?) Bottle Tombola/Bottle Ring Toss? Sand Art. We will use the community room as Santa’s Grotto and decorate the night before. Steve Mutton to be Santa? Creative craft sets of some description as presents. David Sales – check to see what’s on offer. House Raffle – KB to arrange to meet with Heads of House to explain what’s involved. Profits to be split between the FA and The Air Ambulance. We would like printed raffle tickets – MR to check prices. LB and JB to try and source donations from retailers as extra raffle prizes.</p> |
| 7. | <p>AOB</p> <ul style="list-style-type: none"> • High Vis Vests – AT asked if we could purchase smaller High Vis Vests for our younger children as some seem to be wearing adult ones which drown them when they go on trips. We could have them printed with KBA and the Friends logo? KB to speak to Mrs Underwood. DD also mentioned aprons or lab coats for secondary. Is this something that they need or would be useful? |
| 8. | <p>6th Form Open Evening – Wednesday 7th November (Time TBC) Refreshments</p> |
| 9. | <p>Date and Time of next meeting: Wednesday 14th November 2018 6pm Wednesday 21st November 2018 6pm</p> |
| <p>The meeting ended at 7.30pm</p> | |

