

# FKBA Minutes

Date/Time: Wednesday 9<sup>th</sup> January 2018 6pm

**Attending:** Kelly Brace, Jo Page, Lucy Burkinshaw, Del Draper, Mandy Ralph, Rose Hawthorn, Tina Askew, Emily Knowles

**Apologies:** Wendy Millsop, Alice Turrell, Jess Board

## Item Topic and Notes

1. **Welcome by Chair**  
KB welcomed everyone to the meeting.

2. **Apologies**  
As above.

3. **Recap**

- **Wheelchair** – The committee have been advised that the wheelchair we were proposing to fund is no longer needed. It was decided that we would contribute £500 to help pay for the pantomime that all Primary students watched at Christmas.
- **Bertie!** – LB has managed to acquire Bertie new lodgings F.O.C.! The request for a donation towards this is now no longer needed.

4. **Christmas Fair**  
This was a fantastic event and raised a total of £1300! £300 was donated to the Air Ambulance. We would like to thank Mr Fraher for 'bringing Santa to us' at very short notice and would like to ask him if he would be willing to bring him again next year??!!! It was an extremely busy event with space being an issue with the amount of people attending. Due to this KB advised that this year's event (Thursday 12<sup>th</sup> December 2019) will take place in the Theatre and secondary café area. Year group stalls proved to be a great idea but with some stalls taking more money than others (see below) We would like to do this again next year. We need to address Santa ticketing with a better system to ensure every child that sees Santa has bought a ticket – some families with younger children without tickets were seeing Santa and receiving a present also.

Stall	Takings
Bottle Tombola	20.33
Chocolate Tombola	316.78
Teddy Tombola	121.95
Snowball Throw	18.00
Name Teddy	18.60
Fruit Machine	28.60
Pie Face	50.60
Sweet Jar	6.60
Sweet Cones/Reindeer Food	35.57
Sand Art	64.00
Biscuits/Cakes	36.80
Raffle	622.00
Refreshments	101.73
Santa	201.22
Glitter Tattoo	16.80
Pin Nose on Rudolf	28.60

5.	<p><b>Social Event</b></p> <p>We have Friday 8<sup>th</sup> February in the diary for our next social event. It was decided that we would like to hold a Race Night for this next event. However, the company we would like to use is unavailable for this date and so we would like to re arrange for <b>Friday 1<sup>st</sup> March</b>. KB to liaise with the company. We would like to include hot food (Mandy?) and a drink (alcoholic?) within the ticket price. We also need to ensure that the Academy can stay open to allow for a later finish. KB/WM to advise.</p>												
9.	<p><b>Disco – Wednesday 13<sup>th</sup> February</b></p> <p>KB advised Will Eddie is available for the disco and that he will also put together some games for the children. We will not pre-sell tickets for this event but will advertise pay on the door. We will cross off student names from class lists as they enter giving us a better 'Fire Register'. EYFS will take their money into class and their teacher will mark their name on the list as they will attend straight from class on the day. Timings are as follows:</p> <table border="1" data-bbox="310 646 1456 789"> <thead> <tr> <th>Year</th> <th>Time</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>EYFS</td> <td>3.15 – 3.45 pm</td> <td>£1 inc Haribo and Squash</td> </tr> <tr> <td>1,2,3</td> <td>5 – 6pm</td> <td>£2 inc Bottled drink</td> </tr> <tr> <td>4,5,6</td> <td>6.15 – 7.15pm</td> <td>£2 inc Bottled drink</td> </tr> </tbody> </table> <p>We will have the Prop Corner.          Glitter Tattoos.          Tuck Shop.          KB to email Ange and ask for staff presence.          Alice – any Valentines props or decorations???</p>	Year	Time	Price	EYFS	3.15 – 3.45 pm	£1 inc Haribo and Squash	1,2,3	5 – 6pm	£2 inc Bottled drink	4,5,6	6.15 – 7.15pm	£2 inc Bottled drink
Year	Time	Price											
EYFS	3.15 – 3.45 pm	£1 inc Haribo and Squash											
1,2,3	5 – 6pm	£2 inc Bottled drink											
4,5,6	6.15 – 7.15pm	£2 inc Bottled drink											
10.	<p><b>Summer Event – Saturday 15<sup>th</sup> June</b></p> <p>A discussion took place about the type of event we would like to hold in the Summer. We would like to hold a Summer Fair again. Ideas included:</p> <ul style="list-style-type: none"> <li>• Bouncy Castle</li> <li>• Ponies (LB)</li> <li>• Stage School?</li> <li>• Bowie (Dance School performances)</li> <li>• Stocks</li> <li>• CCF</li> <li>• Burger Van (MR)</li> <li>• External Stalls</li> <li>• Tombola</li> <li>• Police and Fire Brigade</li> <li>• Green Patch</li> </ul> <p>This is all dependant on help and support from staff and parents willing to give up some of their time on a Saturday to help us. This event will not be able to run on minimal numbers. KB to liaise with staff to see if anyone would be willing to help before any further decisions are made.</p>												
11.	<p><b>A.O.B</b></p> <p>JP, LB and JB completed their Emergency 1<sup>st</sup> Aid course this week (09/01/19) Certificates to be posted out. JP and LB asked about the defibrillator in school and where it was positioned with a view to suggesting the FA purchase another one. Karl from site was on hand and advised we have several already located throughout all areas of the school. KB to email Nurse Carol to ask if she will meet with the committee 1<sup>st</sup> Aiders so that they are able to quickly access 1<sup>st</sup> aid kits etc if needed when they are attending events at the school.</p>												

	<b>Date and Time of next meeting: Wednesday 6<sup>th</sup> February 6pm</b>
	The meeting ended at 7.15pm