

FKBA Minutes

Date/Time: Wednesday 18th September 2019 6pm

Attending: Kelly Brace, Jo Page, Lucy Burkinshaw, Mandy Ralph, Del Draper, Tina Askew, Rose Hawthorn

Apologies: Alice Turrell

Item	Topic and Notes
1.	Welcome by Chair KB welcomed everyone to the meeting.
2.	Apologies As above.
3.	Re-cap Summer Fair Everyone felt that this event went well but were a little disappointed by the turnout – expecting more parents to stay after school as they were already there for pickup. Hopefully this will be better attended next year as we will run it on a Saturday in conjunction with the Happy Circus. Bank Account At present the total in our PTA bank account stands at £10,004.94
4.	AGM Our next AGM will be on Tuesday 15th October 2019 at 6pm . All welcome.
5.	Y7 Open Evening – Thursday 26th September 2019 Mandy, Del, Lucy, Rose, Alice and Jess have all offered help for refreshments at this event. Other members will be attending with their own Y7's to be! Hopefully set up after school to begin at 6.45pm.
6.	Voices Aloud Concert – Friday 4th October 2019 7.30pm – 10pm We will be hosting a bar and selling the usual refreshments at this event. We would like to be set up for 6.30pm for doors at 7pm. We will take orders for interval drinks and pre-sell before the show. We will offer red/white wine, lager and beer. Glasses will need to be plastic. KB to investigate cost/hire? Smart dress for this event please.
7.	6th Form Open Evening – Thursday 14th November 2019 Serving refreshments at this event. We would like to be set up for 5.30pm to begin at 6pm.
8.	Halloween Disco – Thursday 24th October 2019? (provisional date) This event is yet to be confirmed as there are safeguarding issues arisen from our last disco which need addressing. KB to discuss with Ange regarding students being collected after the event. KB to also liaise with Vicky Miller as to whether our younger EYFS and Y1 students are ready for this event so early in the school year. At present we are looking at putting Y2 and 3 together and then Y4,5 and 6. If this event goes ahead would it be possible to have a Halloween mufti on the day of the disco so that children are already dressed up?

9.	<p>Race Night – Friday 29th November 2019 (provisional date) We would like to run another Race Night. This time we would like to comper the event ourselves, buying our own pack of race videos so that we can use them again in the future. We would also like to offer an alcoholic drink as part of the refreshments.</p> <p>Bingo – Friday 7th February 2020 (provisional date) We would like to run another Bingo night as we have been asked by those that attended before.</p>
10.	<p>Summer Circus – Saturday 13th June 2020 Happy Circus is booked to visit KBA on the above date. We will incorporate our summer fair to run alongside this.</p>
11.	<p>Christmas Fair – Thursday 12th December 2019 A brief discussion was held about what we would like to include in this year’s fair. This included:</p> <ul style="list-style-type: none"> • Stalls – external craft stalls • Santa’s Grotto • Raffle • Primary Game Stalls (as last year) • Chocolate Tombola • Face Paint/Glitter Tattoos • Sweet Cones <p>We will need to check the stock of presents in our storage to see what we need to order this year. We would like to keep the raffle ‘House’ themed again, but this time give each year group a theme i.e. chocolate, candles, bottles etc and that they would donate a house coloured item in their House colour. Could we have a mufti day for chocolate for the tombola?</p>
12.	<p>Craft De-Stash LB has asked on behalf of Fran Sherbourne if we would like to run a Craft De-Stash event. This event sees crafters with excess materials pay for a table and sell off their excess and unwanted materials to others. We would sell refreshments. This event would ideally be run after Christmas at the end of January and on a Saturday. Could we possibly use the pavilion for this? KB to check dates and availability.</p>
<p>The meeting ended at 7.30pm</p>	
<p>Date and time of next meeting: A.G.M. - Tuesday 15th October 6pm</p>	