

Kettering Buccleuch Academy

SEND Information Report - September 2017

At Kettering Buccleuch Academy, all pupils are valued equally, regardless of where their abilities lie, with the Academy being committed to developing 'the best in everyone'. All students are entitled to have access to a broad and balanced curriculum. Within its aims, Kettering Buccleuch Academy is committed to equal opportunities, with students being encouraged to achieve their full potential, whatever their academic or physical ability, through the provision of a balanced and challenging curriculum in both content and styles of learning.

Students of all ages and all abilities will:

- *Be treated as individuals where their individual needs, interests and aptitudes are recognised.*
- *Be entitled to have an emerging or evident special educational need identified and assessed.*
- *Be provided with opportunities for continued growth and development so that they can increase their self-esteem and become confident.*
- *Receive a balanced curriculum in both content and style of delivery which allow them to make informed choices as they progress beyond the Academy. ➤ Be encouraged to achieve their full potential, whatever their abilities.*
- *Be encouraged to learn through a range of enjoyable and stimulating experiences in an atmosphere where students feel valued, encouraged and safe. ➤ Learn to take an increasing responsibility for their own learning and actions so that they will be equipped to deal with life after school.*
- *Be encouraged to see education as a life-long process to the benefit of all aspects of their life.*

This SEND Information Report outlines information regarding the ways in which we provide support for all students with Special Educational Needs and Disabilities (SEND), in order to realise their full potential, make outstanding academic and personal progress and grow to be equipped for their future lives. Provision may change and develop over time.

*The information required to be included in this SEND Information Report is stated in **The Special Educational Needs and Disability Regulations 2014 SCHEDULE 1: Information to be included in the SEN information report**. This can be found at: <http://www.legislation.gov.uk/uksi/2014/1530/schedule/1/made>*

Regulation	Question	School response
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<p>1. The kinds of special educational needs and disabilities for which provision is made at the school</p>	<p><i>What kinds of SEND do pupils have in your school?</i></p>	<p>Children are identified as having SEND when they have a significantly greater difficulty in learning than the majority of children the same age or have a disability which prevents or hinders them from making use of education facilities of a kind generally provided for children of the same age in schools within the area of the Local Authority (SEND Regulations 2014).</p> <p>Students at Kettering Buccleuch Academy have a range of difficulties including students with Communication and Interaction; Cognition and Learning; Social, Emotional and Mental Health and Sensory or Physical difficulties.</p>
<p>2. Information, in relation to mainstream schools about the school's policies for the identification and assessment of pupils with special educational needs and disabilities</p>	<p><i>How do you know if a pupil needs extra help?</i></p>	<p>When your child first joins Kettering Buccleuch Academy, we use information from a range of sources to help identify SEND needs. This includes information from parents/carers; nursery and primary school teachers; end of key stage levels and base line testing; Cognitive Ability Tests (CAT tests); literacy and numeracy tests; application form information; specialist colleagues and external agencies such as the specialist support services.</p> <p>Our class and subject teachers, Assistant head in primary, Heads of Department and progress leaders in secondary, closely monitor the progress and attainment of all students, including those who have or may have SEND. The continuous monitoring of students during their time at Kettering Buccleuch Academy will further identify pupils with a special educational need. This identification may come from class teachers, tutors, subject teachers, Teaching Assistants, Heads of Year, outside agencies, parents/carers or the pupils themselves. If your child needs to be assessed we would use a range of assessments depending on the area of need. If it is thought a family needs support, we have good working relationships with outside agencies and a referral can be made to them or an Early Help Assessment maybe lead by one of our welfare team.</p> <p>We follow a staged and graduated approach to identifying and assessing needs, using the 'Assess, Plan, Do, Review' model. The triggers for intervention could be the teacher's, teaching assistants, or others concerned. underpinned by evidence, about a pupil who, despite receiving differentiated learning opportunities, does not make expected progress.</p> <p>All students with SEND are on the SEND or Additional Needs registers which are accessible to all staff. Staff use this information to inform their lesson planning, teaching and student learning activities. Targeted interventions are planned and delivered where appropriate. This may include small group or individual work across a broad range of activities.</p>

<p>3a. How the school evaluates the effectiveness of its provision for such pupils</p>	<p><i>How will I know that my child is making progress?</i></p> <p><i>How do you evaluate provision?</i></p>	<p>All students, including those with SEND, are assessed on a regular basis, in accordance with the Academy's assessment procedures. Teachers formally assess and review progress and attainment 3 times a year which is communicated to parents/carers by a report that is sent home. Additionally, parents evenings are held once a year when there is an opportunity to discuss progress, attainment and next steps. All students with a Statement or Education, Health & Care Plan have an Annual Review. SEND students who are on the SEND register will also have a termly review with their form tutor.</p> <p>The school has a Quality Assurance process that assesses the effectiveness of Teaching and Learning for all students, including those with SEND and the outcomes of these evaluations are used to create and implement development plans for all aspects of school life. Additionally, progress and attainment data for students is analysed for impact and to inform future planning</p>
<p>3b. The school's arrangements for assessing and reviewing the progress of pupils with special educational needs and disabilities</p>	<p><i>How do you check and review the progress of my child and how will I be involved?</i></p>	<p>The school will send home 3 reports each year which will show your child's current levels in terms of their age-related expectations, as well as reporting on their effort, behaviour and homework. Progress leaders, class teachers and Heads of Department will monitor and review your child's levels and pick up on any subjects where your child is not making the right amount of progress. We will then put an intervention in place. At the next reporting time we will check whether progress has been made or whether different intervention or support is needed. We give reports to the governors who check and review the work of all departments, including Inclusion.</p> <p>We welcome the involvement of parents/carers and want to keep you up to date and involved with your child's progress. We do this through parents' evenings; direct discussion at the start and end of the day; email; telephone calls; appointments made with individual teachers and Annual Reviews/termly reviews (for those on the SEND register).</p> <p>The school provides information for parents through newsletters; information on the website; twitter Open/Information days; Parents Evenings and letters home. Learning Plans, outlining curriculum topics delivered per half term are published on the website for parents to access.</p>

<p>3c. The school's approach to teaching pupils with special educational needs and disabilities</p>	<p><i>How do teachers help pupils with SEND?</i></p>	<p>Our teachers have high expectations of all students, including those with SEND. All teachers will be told about your child's individual needs and will adapt their lessons to meet these requirements. This may involve using different strategies, more practical/adaptation of resources and activities. This means your child can access the lessons fully.</p> <p>A student may be identified as needing additional help or intervention, in which case you would be informed. There are a range of interventions and additional subject support which are available and should your child need this, it would be discussed with you.</p> <p>When your child is approaching the start of Key Stage 4, if we think it is needed, we will assess and apply for exam Access Arrangements according to the Joint Council for Qualifications exam regulations, Fiona Ager is currently the Academy's qualified assessor for access arrangements.</p>
<p>3d. How the school adapts the curriculum and learning environment for pupils with special educational needs</p>	<p><i>How will the curriculum be matched to my child's needs?</i></p> <p><i>How accessible is the school environment?</i></p>	<p>Most of our students follow a traditional curriculum, however a small number of learners have a more personalised curriculum to match their individual needs, interests and abilities. This may include; additional literacy; nurture sessions; intervention groups and the number of qualifications studied.</p> <p>Our school is a safe and accessible building and it is welcoming to the whole community. All safeguarding procedures and risk assessments are in place and adhered to by all staff. We have a range of different facilities to help SEND students throughout our school including a lift in Primary and a lift in secondary to access all areas; disabled toilets; wide corridors and equipment to help with reading and writing.</p> <p>An Accessibility Plan is in place and available from our school website.</p>

<p>3e. Additional support for learning that is available to pupils with special educational needs</p>	<p><i>Is there additional support available to help pupils with SEND with their learning?</i></p> <p><i>How are the school's resources allocated and matched to children's special educational needs?</i></p> <p><i>How is the decision made about how much/what support my child will receive?</i></p>	<p>We have a wide range of staff in primary to support pupils and address additional needs they may have, including pupils with SEND. This includes SENCO; SEN administrator; Teaching Assistants; Literacy Intervention; and intervention teacher.</p> <p>In Secondary we have a selection of staff to support students to address additional needs, including those with SEND. This includes the SENCO, Assistant to the SENCO, SEMH lead professional, Teaching assistants and a SEN administrator.</p> <p>Resources are allocated based on evidence of need and effectiveness. Students with a Statement/EHC Plan have resources allocated as outlined in their statement or plan. Teaching Assistants are allocated, where resources allow, to support students in lessons in primary. In secondary teaching assistants are allocated to deliver interventions and are not routinely in lessons to support students.</p> <p>Students with Statements/EHCP's will have targets and strategies set by class teacher or the form teacher in conjunction with the SENCO. Annual Reviews involving the student, parents/carers, subject staff, form tutor or class teacher and other professionals evaluate those targets and strategies. The decision is based on evidence of need and impact.</p>
<p>3f. How the school enables pupils with special educational needs and disabilities to</p>	<p><i>What social, before and after school, and other activities are available for pupils with SEND?</i></p>	<p>A large range of academic and hobby/interest clubs are available at Kettering Buccleuch Academy. They are open to all students, including students with SEND. Details of these clubs are available on the school website.</p> <p>Additionally, we run a wide range of activities to support SEND students including Homework Club,</p>
<p>engage in the activities of the school (including physical activities) together with children who do not have special educational needs and disabilities</p>	<p><i>How can my child and I find out about these activities?</i></p> <p><i>How will my child be included in activities outside the classroom, including school trips?</i></p>	<p>Lunch, Break Time quiet area and breakfast club. We also run homework and revision sessions for secondary students.</p> <p>The Extra-Curricular timetable is available on the academy's website. SEND Clubs and interventions are by invitation only.</p> <p>All children in the Academy are encouraged to take part in extra activities at break time, lunchtime and after school. Day and residential trips are open to all children and your child's specific needs can be discussed if they wish to join such a trip.</p>

<p>3g. Support that is available for improving the emotional, mental and social development of pupils with special educational needs and disabilities</p>	<p><i>What support will there be for my child's overall well-being?</i></p>	<p>At Kettering Buccleuch Academy, we take our pastoral responsibilities seriously. We pride ourselves on providing a high level of student support and guidance. One way we support our secondary students is by assigning them to a form tutor who will (in most cases) remain with them from year 7 to year 10 as they progress up the school. This provides continuity and builds a strong relationship between tutor and students.</p> <p>There are additional members of staff who are able to provide pastoral support, these include: the welfare team, class teachers, Teaching assistants, SEMH teaching assistant and house officers. We also have excellent relationships with a number of external agencies, for example: Hospital Outreach; CAMHS and Specialist Support Services.</p>
<p>4. In relation to mainstream schools, the name and contact details of the SEND coordinator</p>	<p><i>Who should I contact if I want to find out more about how Kettering Buccleuch Academy supports pupils with SEND?</i></p> <p><i>What should I do if I think my child may have a special educational need or disability?</i></p>	<p>The Primary SENCO is Mandy Morrison Contact details: Email mandymorrison@kba.uk or telephone 01536 515644</p> <p>The Secondary maternity cover SENCO is Fiona Ager (until 15th December 2017) Contact details: Email fionaager@kba.uk or telephone 01536 515644</p> <p>The Secondary SENCO is Clare Thomas (from 18th December 2017) Contact details: Email clarethomas@kba.uk or telephone 01536 515644</p> <p>Please speak to your child's teachers in the first instance.</p>
<p>5. Information about the expertise and training of staff in relation to children and young people with special educational needs and disabilities and about how specialist expertise will be secured</p>	<p><i>What training have the staff supporting children and young people with SEND had or are having?</i></p>	<p>We have a Learning Support department which is made up of the SENCO and a number of teaching assistants. Within this team we have staff who have a range of experience and training covering various SEN needs including the National SENCO Qualification; Access Arrangements Assessor, Behaviour Support; SEMH training and Supporting students with ASD; Attachment Issues and EHA training.</p> <p>Training is provided to all staff, including teachers and TA's, as the need arises and there is ongoing training for all staff as well as opportunities to further develop skills.</p> <p>As an Academy we can call on support from specialist organisations from within the Local Authority as well as Health and Social Care Services.</p>

<p>6. Information about how equipment and facilities to support children and young people with special educational needs and disabilities will be secured</p>	<p><i>What happens if my child needs specialist equipment or other facilities?</i></p>	<p>As an Academy we can access a range of services including Visual and Hearing Impaired Team and Disability Team. These services are contacted when necessary and appropriate, according to your child's needs. If you believe your child needs specialist equipment or other facilities please contact the appropriate SENCO or discuss the issue at the next review/parents evening.</p>
<p>7. The arrangements for consulting parents of children with special educational needs and disabilities about, and involving such parents in, the education of their child.</p>	<p><i>How will I be involved in discussions about and planning for my child's education?</i></p> <p><i>How will you help me to support my child's learning?</i></p>	<p>We need you to support us and your child by encouraging them to fully engage with their learning and any interventions offered by:</p> <ul style="list-style-type: none"> ➤ Helping them to be organised for their day (including bringing the right equipment and books) ➤ Full attendance and good punctuality ➤ Completion of homework ➤ Attending parents' meetings ➤ Attending any meetings specifically arranged for your child <p>We will support you by having regular communication and a named key worker for your child who will contact you on a regular basis. Learning Plans will be made available for you to access and support your children with their learning at home.</p>
<p>8. The arrangements for consulting young people with special educational needs and disabilities about, and involving them in, their education</p>	<p><i>How will my child be involved in his/her own learning and decisions made about his/her education?</i></p>	<p>Students are encouraged to take part in Pupil Voice activities; regularly evaluate their work in lessons; attend review meetings; contribute to target setting and reviewing and reflect on their learning and achievements.</p>

<p>9. Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents of pupils with special educational needs and disabilities concerning the provision made at the school</p>	<p><i>Who can I contact for further information?</i></p> <p><i>Who can I contact if I have a complaint?</i></p>	<p>Please see the Academy's Complaints Policy. The Academy's complaints procedure is available on the school's website.</p> <p>In the first instance contact the class /subject teacher or your child's tutor who may refer your concerns to a more senior member of staff if needed. The Academy's complaints procedure is available on the school's website.</p>
<p>10. How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and disabilities and in supporting the families of such pupils</p>	<p><i>What specialist services and expertise are available at or accessed by the school?</i></p>	<p>As an Academy we can access a range of services including Child and Adolescent Mental Health Service (CAMHs); Social Care; School Nurse Service; Educational Psychology Service; Connexions; Physiotherapy Service, Targeted Prevention Team; Service Six; Speech and Language Service; Education Entitlement and Occupational Therapy Service. These services are contacted when necessary and appropriate, according to your child's needs. The school works closely with Northamptonshire County Council and use the CAF process when appropriate to do so.</p> <p>If you believe your child needs support from a specialist please contact the Primary or Secondary SENCO to discuss at the next review/parents evening.</p>

<p>11. The contact details of support services for the parents of pupils with special educational needs and disabilities, including those for arrangements made in accordance with section 32.</p>	<p><i>Who should I contact to find out about support for parents and families of children with SEND?</i></p>	<p>Information, Advice and Support Service: http://www.iassnorthants.co.uk/Pages/home.aspx Opening hours: Monday - Friday, 9am - 5pm. Telephone: 01604 364772. Email: contact@iassnorthants.co.uk</p> <p>Northamptonshire County Council Specialist Support Services: http://www3.northamptonshire.gov.uk/councilservices/children-families-education/SEND/specialist-support-for-send/Pages/specialist-support-service-autism-SEND.aspx</p> <p>Early Help Assessment (EHA): http://www3.northamptonshire.gov.uk/councilservices/children-families-education/help-and-protection-for-children/protecting-children-information-for-parents-and-carers/Pages/default.aspx</p> <p>Child and Adolescent Mental Health Service (CAMHS): http://www.nht.nhs.uk/main.cfm?type=CONTENTCAMHS</p> <p>Special Needs Index (SNIX): http://www.northamptonshire.gov.uk/en/councilservices/children/disabled-children/Pages/snix.aspx</p> <p>Northampton Parents Forum Group http://www.northantspfg.co.uk/</p> <p>Autism Concern: http://www.autismconcern.org/</p> <p>FACT Northampton (support group for ASD & ADHD) http://www.factnorthants.org.uk/</p> <p>Young Minds http://www.youngminds.org.uk/</p>
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<p>12. The school's arrangements for supporting pupils with special educational needs and disabilities in a transfer between phases of education or in preparation for adulthood and independent living</p>	<p><i>How will the school prepare and support my child when joining your school or transferring to a new school or post-16 provision?</i></p>	<p>We liaise closely with primary schools and provide additional transition support both before your child starts and afterwards, if it is needed.</p> <p>All children receive advice on careers and are encouraged to visit colleges to explore post-16 courses. If additional support is needed this can be put in place. We work closely with Connexions to ensure relevant paperwork is completed for students with Statements/EHCP's.</p>
<p>13. Information on where the local authority's local offer is published</p>	<p><i>Where can I find out about other services that might be available for our family and my child?</i></p>	<p>Northamptonshire County Council Local Offer information: http://www3.northamptonshire.gov.uk/councilservices/children-families-education/send/local-offer/Pages/default.aspx</p>

Key Staff

Vice Principal : Mr Phil Henton (SLT link for SEN)

Secondary SENCO: Mrs Clare Thomas – Mrs Fiona Ager is the cover SENCO until December 2017

Primary SENCO: Mrs Mandy Morrison

SEN Administration: Mrs Hayley Homer

Family Welfare Co-ordinator: Mrs Laura Terrett

School Governor with responsibility for SEN: Mr Steve Mutton

September 2017